System Administrator

Description

The System Administrator is a Subscriber Mailbox that has unique system administration features such as recording Menus and deleting messages in a coworker's mailbox. The System Administrator features are an essential part of InMail setup since they allow the recording of the system-wide messages and provide Subscriber Mailbox maintenance. After logging on to their Subscriber Mailbox, the System Administrator can use all of the features in the SA menu. The System Administrator Options table below shows these options.

System Administrator Options				
Menu Option	**1st Sub Menu**	**2nd Sub Menu**	**Description**	**For more, refer to:**
SA (72) [Mgr]			Access the System Administration Options.	
	I (4) [Instr]		Record, listen to or delete an Instruction Menu.	Instruction Menu on page 2-165.
	A (2) [Annc]		Record, listen to or delete an Announcement Menu.	Announcement Message on page 2-19.
	S (7) [Subs]		Access the Subscriber Maintenance Menu.	
		EA (32) [Msgs]	Delete all messages in a mailbox.	Erasing All Messages on page 2-111.
		EG (34) [Greet]	Delete the Greeting.	Greeting on page 2-133.
		EN (36) [Name]	Delete the Mailbox name.	Mailbox Name on page 2-185.
		S (7) [Code]	Delete the Mailbox security code.	Mailbox Security Code Delete on page 2-189.
		N (6) [RcNam]	Record, listen to or delete the mailbox name.	Mailbox Name on page 2-185.
	V (8) [Info]		Hear InMail prompt version number.	
	O (6) [Sched]		To change the Answering Schedule Override for a table.	Answer Schedule Override on page 2-20.
	L (5) [Dlist]		Create, delete and edit Message Distribution Lists.	Distribution List on page 2-93.
	3 [MboxAn]		Record, listen to or delete a Mailbox Announcement message.	Mailbox Announcement Message on page 2-182.

Related Features

➡ **Subscriber Mailbox**

Only a Subscriber Mailbox can be a System Administrator.

Programming

1. Designate a Subscriber Mailbox as a System Administrator.

    ➲ **47-02-12** **System Administrator**
    Enter **1** (Yes) to designate the Subscriber Mailbox as a System Administrator.
    By default, this option is 1 (Yes) at extension 101 and **0** (No) at all other extensions.

Operation

Refer to the individual features referenced in the *System Administrator Options on page 2-259*.

Accessing the System Administrator Options	
Log On to System Administrator's Mailbox.	
SA (72)	Access the System Administrator Menu. [Mgr] o Turn to *System Administrator Options on page 2-259 for more information.*
0	Plays Help message.

System Administrator Mailbox

Description

A System Administrator Mailbox is a Subscriber Mailbox in which you have enabled the System Administrator option. This provides the subscriber with system administration abilities. InMail can have multiple System Administrator Mailboxes. Turn to System Administrator on page 2-259 for more information.

Related Features

➥ **Subscriber Mailbox**

Only a Subscriber Mailbox can be a System Administrator.

➥ **System Administrator**

The System Administrator has unique system administration functions, such as recording Welcome Messages and Instruction Menus, and deleting messages in a coworker's mailbox.

Programming

1. Designate a Subscriber Mailbox as a System Administrator.

    ➲ **47-02-12**   **System Administrator**
    Enter **1** (Yes) to designate the Subscriber Mailbox as a System Administrator.
    By default, this option is 1 (Yes) at extension 101 and **0** (No) at all other extensions.

2. Refer to System Administrator on page 2-259 for more programming details.

Operation

Refer to Accessing the System Administrator Options on page 2-260.